



# Financial Aid Application Checklist

Welcome to First Coast Technical College

Applying for financial aid can be a confusing process. The checklist below will help you complete the process in a timely manner.

**Please be advised: Incomplete applications will not be accepted. FAFSA is NOT the only application required.**

**Step 1.** Fill out your FAFSA (Free Application for Federal Student Aid) online:

Locate your prior, prior year's tax return (and/or your parents, if applicable). Starting in 2017/18 FAFSA requires your prior, prior year's taxes. **For 2018/19 you will use 2016 taxes.**

- Go to **fsaid.ed.gov** to create your FSA ID. \*Note: for dependent students, your parents will need a FSA ID also.
- Go to **www.fafsa.ed.gov** to do your Free Application for Federal Student Aid (FAFSA) and complete the FAFSA. FCTC's Federal School Code is **012544**. (Enter this number & click "add", or search by name.) *If you need assistance with your FSA ID or your FAFSA, STOP & call 800.433.3243.*

You **may** be required to provide a signed copy of your taxes to verify the tax information included on your FAFSA application. This would include parental taxes if you are a dependent student.

**Step 2. Read your student aid report.** If you do not receive an email with your student aid report attached, please call (800) 433-3243 to check on the status of your application.

**Step 3. Obtain FCTC's Financial Aid Application Form and complete it in its entirety.** This is an additional form found at [FCTC.edu/financial-aid/forms](http://FCTC.edu/financial-aid/forms). Click on the link to download or, if you do not have a printer, you can pick them up at any FCTC Campus.

**Step 4.** Submit the completed form to either FCTC St. Augustine or FCTC Palatka campus.