

Industrial & Culinary Careers Program Application Checklist

Please check the program for which you are applying:

- Air-Conditioning, Refrigeration and Heating Technology
- Automotive Services Technology
- Diesel Systems Technician
- Landscape and Turf Management
- Nursery Management
- Professional Culinary Arts and Hospitality
- Welding Technologies Day or Night

Please complete the Industrial & Culinary Career Application Checklist:

- Complete the Industrial & Culinary Career Application** on pages 4-5, submit it to and pay the \$10 fee at Registration.
- Apply for **Federal Student Aid** Go to www.fafsa.ed.gov FCTC School Code is 012544
For more information click [Financial Aid](#)
- Complete your [Florida Residency Affidavit](#)
- Provide official sealed [Transcripts](#)
- Go to your program on FCTC.edu and click on **Create My FCTC Account** to start your pre-registration.
- Take the [Test of Adult Basic Education \(TABE Test\)](#) or apply for Basic Skills Exemption



Prospective Student,

FCTC is accepting applications for the Industrial or Culinary Programs. Classes will meet in St. Johns County at the St. Augustine main campus. All students are required to attend training at this location.

Program Length

<p>Air-Conditioning, Refrigeration and Heating Technology</p> <ul style="list-style-type: none"> • Tech 1 • Tech 2 	<p>Total: 1350 hours / 42 weeks / 11 months</p> <p>750 hours / 23 weeks / 6 months</p> <p>600 hours / 19 weeks / 5 months</p>
<p>Automotive Services Technology</p> <ul style="list-style-type: none"> • Tech 1 • Tech 2 	<p>Total: 1800 hours / 55 weeks / 14 months</p> <p>1050 hours/ 32 weeks / 8 months</p> <p>750 hours / 23 weeks / 5.75 months</p>
<p>Diesel Systems Technician</p> <ul style="list-style-type: none"> • Tech 1 • Tech 2 	<p>Total: 1800 hours / 55 weeks / 14 months</p> <p>1050 hours/ 32 weeks / 8 months</p> <p>750 hours / 23 weeks / 5.75 months</p>
<p>Landscape and Turf Management</p>	<p>Total: 900 hours / 28 weeks / 7 months</p>
<p>Nursery Management</p>	<p>Total: 900 hours / 28 weeks / 7 months</p>
<p>Professional Culinary Arts & Hospitality</p>	<p>Total: 1200 hours / 37 weeks / 9.25 months</p>
<p>Welding Technologies</p> <ul style="list-style-type: none"> • Welder 1 Day Class • Welder Advance Day Class 	<p>Total Day: 1800 hours / 55 weeks / 14 months</p> <p>1050 hours / 32 weeks / 8 months</p> <p>750 hours / 23 weeks / 6 months</p>
<ul style="list-style-type: none"> • Welder 1 Night Class • Welder Advance Night Class 	<p>Total Night: 1800 hours / 147 weeks / 36.75 months</p> <p>1050 hours / 113 weeks / 28.25</p> <p>750 hours / 34 weeks / 8.5 months</p>

Program Fees

Prior to Program Start

Application Fee	\$10.00
TABE Assessment Fee	\$25.00

*All fees are non-refundable, non-transferable and subject to change.

Program Requirements

Age Adult students must be at least 16 years of age and not enrolled in high school prior to entering the programs.

TABE Assessment

Contact Registration to pay your \$25 test fee which includes TABE assessment or Basic Skills exemption. If TABE is required, contact the [Test Center](#) to schedule, fctctesting@stjohns.k12.fl.us or (904) 547-3390.

TABE Requirements are new as of July 1, 2018.

For additional information regarding the TABE, visit the [Test Center](#).

Program	Required TABE Scores		
	Reading	Math	Language
<i>Air-Conditioning, Refrigeration and Heating Technology</i>	576	627	584
<i>Automotive Services Technology</i>	576	627	584
<i>Diesel Systems Technician</i>	576	596	584
<i>Landscape and Turf Management</i>	576	596	584
<i>Nursery Management</i>	576	596	584
<i>Professional Culinary Arts & Hospitality</i>	576	596	584
<i>Welding Technologies</i>	576	596	584

Auxiliary Aid

FCTC provides auxiliary aids and services for persons with disabilities. If you need assistance during the course of your study, please contact your Student Advisor in Building A or fctcstudentservices@stjohns.k12.fl.us



FCTC USE ONLY:	
FOCUS ID	_____
DATE	_____
Initials	_____

Industrial and Culinary Career Application

All fees are non-refundable, non-transferable and subject to change.

The application fee is \$10.00

Check the program for which you are applying:

- Air-Conditioning, Refrigeration and Heating Technology
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- Professional Culinary Arts & Hospitality
- Welding Technology: select Day or Night

Name _____
 Last First Full Middle Maiden/Other Names

Social Security # _____ Date of Birth _____ Place of Birth _____

Address _____
 Street Apt/Unit Number City

County _____ State _____ Zip _____

Home Phone _____ Work _____ Cell _____

Email _____

Emergency contact _____ Phone Number _____

Check Highest Grade Completed: 8 9 10 11 12 GED College: 1 2 3 4 yrs Grad

Prior Career and Technical Education (CTE) Training Yes No

Continued on next page



If yes, please provide name of school, city and state

Type of Program _____ Dates of Attendance _____

Reason for Leaving Program _____

List courses taken since high school

Have you ever been convicted of a crime, found guilty or entered a plea of no-contest to a crime other than a traffic violation? Yes No If yes, please explain:

The following information is not used in the eligibility process.

- Applicant's Gender Female Male
- Race White, Not Hispanic Black, Not Hispanic Asian/Pacific Islander Hispanic
 American Indian/Alaskan Native Multi-Racial Other _____
- Are you a United States citizen? Yes No
- Is English your second language? Yes No

I have been provided the consumer information notice at <http://fctc.edu/consumer/gainful-employment/> and campus security report on the FCTC website at <http://fctc.edu/about/safety/>. FCTC will also provide a paper copy of the campus security report upon student request. FCTC Student Handbook is located <http://fctc.edu/students/handbook/>.

I verify that all information contained in this application is true and correct. I authorize First Coast Technical College to contact former employers and educational institutions listed in this application, and further authorize these employers and educational institutions to release information to officials of First Coast Technical College concerning my performance and progress while under their employ or enrolled in their program(s).

Signature of Applicant

Date