



Dual Enrollment Student Agreement

Student Name _____ Last 4 Social Security # _____
High School _____ Dual Enrollment Program _____

FCTC provides students with a **2.0 GPA or better** the opportunity to take technical classes as electives while obtaining required academic courses at their home high school. Students typically earn 2 or 3 credits per year by enrolling in a 3 consecutive class periods. Those who have credits in comparable technical courses at their high school may receive credit for those competencies to start their technical program at an advanced level. Students receive industry-level training in work-environment labs.

Attendance

Dual enrollment students will be **expected to follow the same attendance policy of the adult students at FCTC.**

Class Tardiness

Students are required to report to class on time. If a student is late, he/she will be marked tardy. Students with excessive tardiness will be referred to administration.

Fieldtrip and Home-School Activity

If a student will be absent from FCTC due to an approved activity at their home high school, the instructor must be notified in writing or electronically at least 3 days prior to the event.

Sick Days

If a student is absent from FCTC due to an illness, it is the student or parent responsibility to communicate to the instructor **prior to the absence via phone call** and to provide FCTC and the home high school with an excused note from a parent/guardian or doctor.

Uniforms and Dress Code

If a uniform or safety equipment is required, the student is responsible for the purchase. Students enrolled in FCTC programs requiring uniforms must arrive in uniform. Students not required to wear uniforms must follow St. Johns County School District dress code. Failure to comply could result in disciplinary action, suspension and possible withdrawal from the technical program.

Photo ID Badge

Dual enrollment students will be issued a photo ID which must be worn for security reasons while on campus.

Discipline

A student must be respectful to faculty, staff, and students of FCTC. While in the program, a student must follow all guidelines set forth by the instructor. A student must comply with the FCTC and St. Johns County School District Code of Student Conduct. Serious violations may result in immediate dismissal from the program.

Transportation

The expectation is that every dual enrollment student will provide their own transportation. If any other transportation arrangement needs to be made, it must be approved by the home high school.

**Dual enrollment students are exempt from paying tuition but may be required to pay a \$40 supply fee.
When requested program has insufficient enrollment, FCTC reserves the right to cancel the class.**

I have read the Dual Enrollment Agreement and fully understand and commit to the conditions of my enrollment at FCTC.

Student Name (Print) _____ Student Signature _____ Date _____

I have read the Dual Enrollment Agreement, fully understand and support the conditions of my son/daughter's enrollment at FCTC.

Parent Name (Print) _____ Parent Signature _____ Date _____