

**First Coast Technical College  
Adult High School**

**Request to Co-Enroll for Credit Recovery**

Student First Name: <b>Click or tap here to enter text.</b>	Student Last Name: <b>Click or tap here to enter text.</b>	High School <b>Click or tap here to enter text.</b>	
Student Number (E-School) <b>Click or tap here to enter text.</b>	Student Number (FOCUS) *FCTC Enters* <b>Click or tap here to enter text.</b>	Name Of School Counselor <b>Click or tap here to enter text.</b>	
<b>Student and Parent Verification</b>			
<input type="checkbox"/> I am a student who is at least 16 years old <input type="checkbox"/> I am a student who does not have a pattern of excessive absenteeism, habitual truancy, or a history of disruptive behavior <input type="checkbox"/> I understand that I may share a classroom with adult students <input checked="" type="checkbox"/> I agree to abide by the rules that govern FCTC's adult students as they are outlined in the student handbook			
Student's Signature	Date	Parent's Signature	Date
<b>School Counselor's Verification</b>			
<input type="checkbox"/> Co-enrolled students must be at risk of not graduating with their 9 <sup>th</sup> grade cohort. <input type="checkbox"/> Co-enrolled students entering an adult high school program can only complete two core courses <input type="checkbox"/> Co-enrolled students are limited to taking only core courses for credit recovery or dropout prevention. <input type="checkbox"/> Co-enrolled students cannot have a pattern of excessive absenteeism, habitual truancy, or a history of disruptive behavior			
After a careful review of the aforementioned student's records, I am requesting that the student be enrolled in the following courses:			
Course Name <b>Click or tap here to enter text.</b>		<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
Course Name <b>Click or tap here to enter text.</b>		<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
School Counselor's Signature		Date	
<b>This Section is to be completed by FCTC's Adult Ed. Department</b>			
Program/Course title: <b>Click or tap here to enter text.</b>		Course / section #: <b>Click or tap here to enter text.</b>	
Course start date: <b>Enter Date</b>	Start time: <b>Time</b>	End time: <b>Time.</b>	Hours: <b>Click or tap here to enter text.</b>
<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Online		Teacher name: <b>Click or tap here to enter text.</b>	
Program/Course title: <b>Click or tap here to enter text.</b>		Course / section #: <b>Click or tap here to enter text.</b>	
Course start date: <b>Enter Date</b>	Start time: <b>Time</b>	End time: <b>Time</b>	Hours: <b>Click or tap here to enter text.</b>
<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Online		Teacher name: <b>Click or tap here to enter text.</b>	
<b>FCTC's Adult Education Department Contact Information</b>			
Patrick J. Flahive, Coordinator for Adult Education First Coast Technical College, 2980 Collins Ave, St. Augustine, FL 32084 Phone: 904-547-3430 Email: patrick.flahive@stjohns.k12.fl.us			