

## Florida Residency Declaration for Tuition Purposes

**THIS SECTION MUST BE COMPLETED IN FULL IF YOU ARE CLAIMING FLORIDA RESIDENCY FOR TUITION PURPOSES PURSUANT F.S. 1009.21**

Students who have been established as exempt from paying tuition fees or use Florida Prepaid are exempt from the residency requirement.

I am a dependent student, as defined by s. 1009.21(1)(a), Florida Statutes, in that I am eligible to be claimed as a dependent under the federal income tax code by the claimant above. The claimant is my "parent" as defined by s. 1009.21(1)(f), Florida Statutes, (i.e., either or both parents of the student, any guardian of a student, or any person in a parental relationship to the student). My parent has maintained legal residence in Florida for at least the past 12 consecutive months. As defined by section 1009.21(1)(d), Florida Statutes, "legal resident" or "resident" means a person who has maintained his or her residence in this state for the preceding year, has purchased a home which is occupied by him or her as his or her residence, or has established a domicile in this state pursuant to s. 222.17." A copy of your parent's tax return may be requested to establish dependence.

I am an independent student who has maintained legal residence in Florida for at least the past 12 consecutive months. I provide more than 50% of my own support. An independent student generally includes a person who is at least 24 years old, married, a graduate or professional student, a veteran, a member of the armed forces, a ward of the court, or someone with legal dependents other than a spouse, pursuant to the United States Department of Education for the purposes of federal financial aid eligibility. There may be limited cases where a person under the age of 24 years old may qualify as an independent student. Such students will be required to verify independence (including financial independence.) A copy your tax return may be requested to establish independence.

Name of Student \_\_\_\_\_ Last 4 of SS# \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Claimant Name \_\_\_\_\_ Relationship to Student \_\_\_\_\_  
 (Claimant is the person who is claiming Florida residency, e.g., the student, parent, spouse, or legal guardian)  
 Permanent Legal Address of Claimant \_\_\_\_\_  
 Date Claimant Began Establishing Residency in Florida \_\_\_\_\_

Claimant must **PROVIDE TWO** qualifying forms of documentation proving at least 12 consecutive months residency prior to enrollment.

**Please select TWO qualifying forms of documentation from Tier 1 or ONE from Tier 1 & ONE from Tier 2 and include a legible copy of both documents with your application.**

<p><b>TIER 1: MUST have at least one from this tier</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Florida driver license or State of Florida IDcard</li> <li><input type="checkbox"/> Florida voter registration</li> <li><input type="checkbox"/> Florida vehicle registration</li> <li><input type="checkbox"/> Proof of permanent home in Florida occupied as primary residence by student of parent/legal guardian (if student is dependent)</li> <li><input type="checkbox"/> Proof of homestead exemption in Florida</li> <li><input type="checkbox"/> Transcripts from a Florida high school for multiple years, if the Florida high school diploma or GED was earned within the last 12 months.</li> <li><input type="checkbox"/> Proof of permanent full-time employment in Florida for at least 30 hours per week for a 12-month period</li> <li><input type="checkbox"/> Proof of active duty residing or stationed in Florida</li> <li><input type="checkbox"/> Proof of DD214 Honorable discharge</li> </ul>	<p><b>TIER 2:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Declaration of domicile in Florida</li> <li><input type="checkbox"/> Document evidencing family ties in Florida</li> <li><input type="checkbox"/> Florida professional or occupational license</li> <li><input type="checkbox"/> Florida incorporation</li> <li><input type="checkbox"/> Proof of membership in a Florida-based charitable or professional organization</li> <li><input type="checkbox"/> Any documentation that supports student's request for resident status (Ex: utility bills and 12 consecutive months of payment or lease agreement and proof of 12 consecutive months of payment)</li> </ul>
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Claimant's Driver License  
 State \_\_\_\_\_ Number \_\_\_\_\_ Issue Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Claimant's Voter Registration  
 State \_\_\_\_\_ County \_\_\_\_\_ Number \_\_\_\_\_ Original Issue Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Claimant's Vehicle Registration  
 State \_\_\_\_\_ Number \_\_\_\_\_ Original Issue Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Non-U.S. Citizen Only  
 Resident Alien Number \_\_\_\_\_ Issue Date \_\_\_\_/\_\_\_\_/\_\_\_\_

I do hereby swear and affirm that the above-named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to F.S. 837.06.

Signature of Claimant \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY – please ensure copies of residency documents and independent proof if required are attached.**  
 Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: YES  NO

### Florida Residency Definitions

A Florida “resident for tuition purposes” is an independent person who has, or a dependent person whose parent or legal guardian has, established, and maintained legal residence in Florida for at least twelve (12) months. Residency in Florida must be for the purpose of establishing a permanent legal residence and not merely to just attend school at an institution of higher education. To qualify as Florida resident for tuition purposes, you must be a U.S. citizen, permanent resident alien, or legal alien granted indefinite stay by the Bureau of Citizenship and Immigration Services. Other persons not meeting the twelve (12) month legal residence requirement may be classified as Florida residents for tuition purposes only, if they fall within one of the limited special categories authorized by the Florida Legislature and Florida Board of Education for exemption. All other persons are ineligible for classification as a “Florida Resident for Tuition Purposes.”

**Documents supporting the establishment of legal residence in Florida must be dated, issued, or filed 12 months prior to the first day of classes of the term for which an in-state classification is sought.**

#### Who may be eligible to establish Florida residency for tuition purposes?

- U.S. citizens, permanent resident aliens, certain Visa categories, and certain active duty members of the Armed Services of the United States, their spouses, and their dependent children.
- Honorable discharged veteran of the U.S. Armed forces, the U.S. Reserve Forces or the National Guard who physically resides in Florida FS 1009.26 (13).

#### Who is not eligible to establish Florida residency for tuition purposes?

- Students who are dependent on out-of-state parents (claimed on the parent(s) Federal Income Tax form).
- Students who moved to the State of Florida for the sole purpose of attending an institution of higher education.
- Students who claim independence but cannot document independence.
- Certain Visa categories.

#### Who is exempt from establishing Florida residency for tuition purposes?

- Students who are exempt from paying fees (DCF, homeless waivers) are exempt from providing proof of residency F.S. 1009.25(2)(c)(d) and(f), F.S.
- Students paying with Florida Prepaid College Program. Each qualified beneficiary shall be classified as resident for tuition purposes, regardless of his or her actual legal residence. F.S. 1009.98(a)1.

### NON-FLORIDA RESIDENT ONLY

I understand that I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted and that if I should qualify for some future term, it will be necessary for me to file the required documentation prior to the beginning of the term in to be considered for Florida residency reclassification.

Printed Student Name \_\_\_\_\_ State of Residence \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY – please ensure copies of residency documents and independent proof if required are attached.**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: YES  NO

Updated 11/23/2021.