First Coast Technical College
Your Future Comes First

Consent to Release Student Information

FERPA: The Family Educational Rights & Privacy Act (FERPA) gives registered students the right to inspect and review their educational records. "Educational records" are files, documents & other material regularly maintained by FCTC. FERPA also rules that the College cannot permit access to, or release of, educational records or personally identifiable information contained therein, without the consent of the student. (There are exceptions, such as directory information or information disclosed for legitimate educational purposes.)

Authorization: Students must provide written consent to the FCTC Student Advisor Office to release information to any third parties, even to a student's parent or guardian. "Information" includes, but is not limited to:

- Academic records – grades, class schedule, progress reports, attendance, etc.
- Financial records – tuition assistance, scholarships, financial aid award, etc.
- Discipline/social records – formal/informal discipline, well-being, behavior, interactions, etc.

Identification: You must provide your driver's license, either in person or by a paper copy. If providing a copy, please ensure the signature and name can be easily read.

Revocation: Students may revoke the permissions granted on this form by contacting the Student Advisor.

By signing below, I agree with and authorize First Coast Technical College to release information to the persons and/or agencies listed.

Printed Name	Signature	Date

Parent/Guardian Printed Name (Required for students 18 years of age or less)	Signature	Date

DOB	Last 4 SSN	FCTC Staff Witness Signature	Date

What information and/or records do you authorize be released.

☐ All information and records relevant to my education at FCTC, including Financial Aid.

☐ Other _____

☐ Other _____

This information may be provided to:

Name		Name	
Address		Address	
City ST Zip		City ST Zip	
Phone		Phone	
Email		Email	