

Academic Coaching Consultation Request

STUDENT INFORMATION SECTION	
NAME: First, Last	Phone number:
Program:	Email address:
<p>Please check the reason you would like to receive academic coaching: (mark all that apply)</p> <p><input type="checkbox"/> I am a current FCTC student, and I have not yet earned the qualifying exit scores that I need to successfully complete my program.</p> <p><input type="checkbox"/> I am a current FCTC student, and I would like to improve my study and/or test-taking skills, but I do not need qualifying scores to exit my program.</p> <p><input type="checkbox"/> I am not currently an FCTC student, but I need assistance with passing an exam such as the TEAS, CASAS, or Wonderlic for employment or placement into a program.</p> <p><input type="checkbox"/> I am not currently an FCTC student, but I would like to improve my skills for employment.</p> <p><i>I understand that I am required to complete 40 hours of remediation per subject before I will be authorized to retest on the CASAS or wait 90 days from the last test date.</i></p>	
<div style="border-bottom: 1px solid black; width: 100%;"></div> Signature	<div style="border-bottom: 1px solid black; width: 100%;"></div> Date

Initials	ACADEMIC COACHING REFUSAL
	I am declining remediation at this time.
	I understand that opting out of Academic Coaching may adversely affect my progress in class.
	I understand that I may need qualifying exit scores to successfully complete my program.
<div style="border-bottom: 1px solid black; width: 100%;"></div> Student Signature	<div style="border-bottom: 1px solid black; width: 100%;"></div> Staff Witness Signature
Date	Date

Staff / Faculty Referral	
Faculty members who would like an Academic Coach to contact a student should complete the Student Information Section above, the information below, and forward this form to Adult Ed.	
<div style="border-bottom: 1px solid black; width: 100%;"></div> Printed Name of Referring Staff Member	<div style="border-bottom: 1px solid black; width: 100%;"></div> Referring Staff Member Signature & Date

Any questions? Call Adult Education at (904) 547-3434 or Academic Coaching at (904) 547-3326.